



TEACHER ROLE STATEMENT

Lourdes Hill College exists to inspire young women to create a better world. It is a place of educational expertise and sound learning procedures where individual differences and the potential of each student are respected. Young women are given the opportunity to pursue academic excellence and personal fulfilment in a culturally rich environment. They are encouraged to seek for truth and human wisdom enlightened by Christian values within a Benedictine framework.

Teachers are the most vital factors in determining the degree to which the vision of the College is realised for its students. It is what teachers believe, know and do that enables the vision to become a reality.

Teachers are accountable to the Principal through the various curriculum, pastoral care and community development structures within the College for their ethos, academic, pastoral, professional developmental and administrative responsibilities.

The Teacher:

- supports and implements the vision and ethos of the College especially in the creation of authentic community through the role as a professional educator in contributing significantly to the pastoral and academic welfare of students. Home Group teachers have a special opportunity to provide this care throughout a student's entire journey at the College
- focuses on teaching and learning according to the new curriculum framework, Dimensions of Learning
- implements work programs in consultation with other department staff
- strives to motivate students to learn
- monitors student performance and progress within classes and through pro-active pastoral care in all dealings with students. Home Group teachers have a special opportunity to provide this care throughout a student's entire journey at the College
- values, supports and celebrates the individual differences and potential of each student
- strives to establish positive, supportive relationships which empower students especially in communication with parents
- reflects on teaching with a view to improvement of practice
- maintains and models up to date knowledge of curriculum, theories of learning and assessment of programs
- mentors and supports other teachers
- carries out administrative and organisational tasks efficiently and consistently
- manages resources safely and effectively.

Duties of a Teacher include:

Supports and implements the vision and ethos of the College

- to gain a thorough knowledge of the ethos of the College as expressed in the Mission Statement, Strategic Plan and College policies
- to apply the Good Samaritan philosophy in all interactions with students with a focus on the Home Group community
- to articulate the College ethos and rules in relation to students' responsibilities
- to support the Code of Practice for Student Care and Protection
- to participate in liturgies, classroom prayers and other religious rituals with a special focus on Home Group and House celebrations
- to support the co-curricular and community life of the College especially by taking an interest in student participation and achievement beyond the classroom

Focuses on teaching and learning

- to model learning for students and convey enthusiasm for the curriculum area
- to facilitate student-directed learning and to encourage this through academic dialogue with Home Group members
- to set goals which convey high expectations for student achievement
- to encourage students to develop higher order thinking skills
- to co-operate with other staff in planning schedules of activities
- to create an open, ordered and supportive classroom in which opportunities for students to learn are maximised
- to show flexibility in reflecting upon and in carrying out teaching activities

Implements work programs in consultation with other staff

- to collaborate in the writing of work programs according to Dimensions of Learning incorporating a Sixth Dimension of the integration of Gospel Values
- to participate in department/team/House Group meetings
- to make short and long-range curriculum plans for classes
- to plan appropriate sequencing of learning experiences
- to develop and implement effective assessment tasks
- to moderate student results in consultation with the relevant staff
- to contribute to the implementation of required QSA procedures

Strives to motivate students to learn

- to generate a sense of enthusiasm among students both in class and in the Home Group
- to motivate by constructive feedback and praise
- to be responsive to the differing learning styles of students
- to provide opportunities for student expression in a variety of ways especially through enthusiasm for positive contributions to House Spirit
- to relate curriculum to situations within the experience of students
- to develop learning activities that are challenging and interesting to students
- to stimulate students to participate constructively in class discussions and activities

Monitors student performance and progress

- As a Home Group teacher to be the first point of communication for parents with concerns
- to maintain an effective system for recording student results
- to adhere to record keeping procedures
- to monitor the development of student outcomes over time according to appropriate performance indicators in consultation with Subject Co-ordinators
- to monitor the results of individual students to ensure that their individual needs are met through modification of strategies as required, or, in liaison with the Subject Co-ordinator, through the modification of programs
- to report to parents according to College procedures with emphasis on communication via assignment criteria sheets reflecting feedback on students' assignments and tasks.
- To take responsibility for the initial writing of Year 12 References for Year 12 students within the Home Group
- To support students in the Home Group with subject selection procedures

Values and supports the individual differences and potential of each student

- to implement strategies gained in collaboration/consultation with educational support staff
- to cater for the range of individual student abilities and cultures
- to encourage students to strive for the highest standard according to their abilities .
- To support students' striving for expected uniform standards
- to record pertinent information about the achievement of students
- to provide high quality feedback to students on their learning
- to provide prompt and regular feedback

Strives to establish positive, supportive relationships, which empower students

- to help students to develop positive self-concepts
- to create an environment in which interactions are considerate and respectful especially by adhering to school policies that are clearly articulated in the College Diary
- to establish with students clear expectations of standards of conduct
- to use constructive methods of monitoring and managing student behaviour seeing all complex problems through to resolution
- to provide a safe learning environment
- to encourage students to take pride in the physical aspects of Home Room through engaging décor and the monitoring of workable lockers, graffiti etc
- to show an active interest in meeting the needs of students
- to maintain appropriate confidentiality
- to observe the College professional standards of student care and protection
- to facilitate co-operation and working in teams especially in encouraging positive contributions to Houses
- to communicate effectively with parents
- to adhere to procedures which implement duty of care responsibilities in the Home Group, the classroom, on all of out of classroom activities, playground duty and bus supervision

Reflects on teaching with a view to improvement

- to participate in the appraisal structure operational within the College
- to participate in the development of school policies and procedures

Maintains and models up to date knowledge of curriculum, theories of learning and assessment of programs

- to seek out opportunities for professional development to enhance curriculum knowledge and teaching skills especially in relation to Dimensions of Learning
- to share expertise and skills during staff development programmes

Mentor and support other teachers

- to participate in appropriate induction programs
- to assist beginning and new teachers to become familiar with the vision and procedures of the College/department
- to share ideas, materials and methods with professional colleagues
- to contribute positively to the House system working collaboratively with the House Co-Ordinator

Carries out administrative and organisational tasks efficiently and consistently

- to carry out procedures in the Staff Handbook relating to marking of the roll, classroom and Home Group duties
- to keep accurate records

Manages resources safely and effectively

- to implement risk management strategies and WHS procedures
- to be aware of resources available within the College
- to adapt available resources to the individual needs of students.
- to take special care that classrooms are in order and tidy with special care to be taken in the efficient use of lighting and fans
- to model special care for the environment

The Teacher will also undertake any other duties that emerge/are directed by the Principal that pertain to the role.