



Lourdes Hill College

A School of Good Samaritan Education

INTERNATIONAL EDUCATION INTERNATIONAL STUDENT ENTRY REQUIREMENTS POLICY

Lourdes Hill College will consider enrolment applications from students wishing to apply for a Student Visa, subject to compliance with minimum requirements and conditions set by the School, and with legislative requirements of the State of Queensland and the Commonwealth of Australia, including any requirements to undertake extra tuition to learn English to meet the English language proficiency standard needed to enter mainstream classes.

APPLICATIONS

Applications for enrolment must be made on the International Education Application form. This must be correctly completed, and must be accompanied by the following documents to support the application:

- a) Copies of Student Academic Reports from the previous two years of study, including a copy of the most recent results. If reports do not include details of student behaviour, course engagement, and attendance, an additional statement from the student's current school addressing these is also required.
- b) Proof of identify and age (i.e. birth certificate)
- c) Photocopy or scanned copy of passport page with name, photo identification, passport number and expiry date
- d) Proof of payment of the non-refundable International Enrolment Application Fee of AUD\$250 (to be applied as a credit against first semester of non-tuition fees upon acceptance of enrolment).
- e) Written evidence of proficiency in English as a second language (i.e. English test results as per English Language Entry Requirements).

The College may also ask for additional evidence of written proficiency in English as a second language such as assessed written pieces of schoolwork in English.

- f) Letter of Offer from another registered provider if applicable.
- g) Enrolment Application Fee

Where the above documents are not in English, certified translations in English are required, with necessary costs to be met by the applicant.

An application for enrolment can only be processed when all of the above are in the hands of the Head of International Education. Applications from overseas students are processed according to established policy and procedures and are dealt with on their merits. Failure to disclose details required as part of the application process may later result in cancellation of enrolment.

Assessment procedures include an evaluation of reports from previous schools and of English language proficiency. In cases where report cards are not available or are inconclusive for any reason, the school may require relevant testing of the applicant to assess the application.

Onshore applications for Years 11-12, where the student is transferring from another CRICOS registered provider, will only be considered where the transfer, if accepted, allows the student to achieve a successful study outcome at the end of the enrolment

ACADEMIC REQUIREMENTS

Students must provide evidence of satisfactory academic performance appropriate to entry to the Year level requested on the Application for Enrolment or offered as an alternative point of entry by the school in a Letter of Offer.

For Year 9 – 12 students: A pass level with “C” or better for the majority of core subjects

ENGLISH LANGUAGE PROFICIENCY REQUIREMENTS

Applicants are assessed individually based on the contents of this report cards and personal references, and may also be required to undertake a language proficiency test set by the school.

If supplied, Lourdes Hill College will assess evidence of English language proficiency presented by a student at the time of application, but reserves the right to confirm the student’s English language proficiency through additional tests.

If not presenting appropriate evidence of English language proficiency at the time of application, Lourdes Hill College will assess the student’s application for entry based on satisfactory test results as below:

Entry Year	Examinations					
	NLLIA	IELTS	AEAS	ISPLR	TOEFL ibt	EIKEN
9	4+	5-6	70+	1+/2	50	2
10	5	6	75+	2+/3	65	2A
11 & 12	6	6+	80+	3	75	Pre-1

Students should note that if this language proficiency is below that outlined above, they may be required to undertake an intensive English language course before beginning mainstream studies.

Those students who have undertaken an intensive English language course before beginning mainstream studies, will have their English language proficiency reassessed at the conclusion of the language course to ensure the student’s level of proficiency is sufficient to allow them to commence their mainstream course.

Note that where a student cannot, or will not, meet the English language or academic requirements for entry into their first mainstream course, or a subsequent course undertaken as part of an enrolment package, Lourdes Hill College may choose to apply the Conditions of Enrolment outlined in the student’s written agreement and the provisions of this Entry Requirements Policy – the outcome of which may result in the withdrawal of offer for enrolment on the grounds that entry requirements have not been met.

Alternatively, Lourdes Hill College may (at its discretion, and if appropriate) choose to offer:

- New mainstream enrolments – entry into a mainstream course at a lower year level
- Continuing mainstream enrolments – opportunity to repeat a year level as part of an academic intervention plan implemented by the school. Refer to the Student progress, attendance and course duration policy.